

# PLAINVILLE FIRE DISTRICT

Monthly Meeting Minutes

June 8, 2021

**Time: 7:00pm**

In attendance: Landon, Kline, Rice, Slenker, Stachurski, Thomas

The **6th Meeting of 2021** of the Board of Commissioners of the Plainville Fire District was held on **Tuesday, June 8, 2021** and was called to order at 7:00 P.M. by Chairman Ken Landon; the Pledge of Allegiance and moment of silence for victims of the COVID-19 was observed. All Commissioners and District Secretary/Treasurer were present.

## MEETING MINUTES

Minutes of the **May** regular meeting were distributed previously by District Secretary Thomas. A motion by Commissioner Kline; second by Commissioner Stachurski to waive the reading of the minutes and accept the minutes as written. Motion carried.

## TREASURER'S REPORT as of June 8, 2021:

Checking/Savings	10030 · Bldg Improvements Cap Reserve	244,414.05
	10020 · Fire Equipment Capital Reserve	197,858.23
	10010 · General Fund	234,642.13
	10000 · Checking Account	40,031.64
<b>Total Checking/Savings</b>		<b>716,946.05</b>

A total of \$110,000 was transferred to checking. We are working with the accountant to complete prior year audits and AUD's (Annual Update Documents) for NYS; Accountant audit and AUD deadlines are: 2018 audit - July meeting, 2019 audit - August meeting and 2020 audit - September meeting. A motion to accept the treasurer's report by Commissioner Rice, second by Commissioner Slenker; motion carried.

## BILLS TO BE PAID:

Monthly bills for **May** were reviewed and approved for payment; A motion by Commissioner Slenker, second by Commissioner Rice to accept the abstract and to pay the invoice. Motion carried.

## COMMUNICATIONS:

**RECEIVED:** NYSIF posting, NYSDEC grant application, NU-Tronics info (to Chief), Cornerstone Services (to Chief), Clarence Insurance (2021-22 Insurance binder), State Chiefs Show info (to Chiefs and Commissioners), letter from PVFD regarding the new tanker (attached)

**SENT:** Minutes to TOL, Certified member roster with insurance

Communications will be placed on file.

## CHIEF'S REPORT:

Inventory of gear and apparatus (R5, E4, TA1 and Stock room complete) is ongoing, all apparatus has been inspected, front tire on E-2 need to be replaced.

Calls for the month of May	17	Year-to-date calls	96	Active members	22
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## Old Business

1. **Station 2 break-in:** nothing new
2. **Station 3 upgrade** – nothing new from Byrne Dairy; contacted our attorney regarding the McCarthy property, he is doing a title search.
3. **NYSOSC Audit** – audit being reviewed by NYS. Expect the following recommendations: Capital asset program implementation and policy; year-end fund balance to remain in General Fund.

4. **Chief vehicles** – A motion by Commissioner Rice, second by Commissioner Slenker to purchase one Chiefs vehicle from Moyers Corners Fire for \$16,000 pending approval of their department. Motion carried. A new Chief vehicle use policy will be adopted.
5. **New tanker** – Truck Committee made a recommendation to the department to purchase the Toyne tanker. The department rejected the recommendation by letter (attached to original minutes). There was considerable discussion on this matter and the commissioners collectively expressed their disappointment in the action taken by the department considering the purchase of a new tanker has been an open issue for over two years. A written response will be mailed to the department.
6. **LOSAP Special points** – the district will continue issuing the special COVID points until NYS determines an end to the COVID emergency or the legislation expires on December 31, 2022.
7. **Recruitment/Retention** – A motion by Commissioner Rice, second by Commissioner Stachurski to authorize up to \$1,000 to purchase small and large lawn signs and to print flyers for distribution in our recruitment efforts. The flyer shall be approved prior to printing. Motion carried.
8. **Capital planning** – There was discussion on the need for a capital purchase action plan. An action plan spreadsheet was email to all commissioners to begin the process. A capital planning/budget workshop will be held on Tuesday, July 27 at 7PM at Station 1. One of the major issues is the serviceability and repair of our air packs; we will know more next month.
9. **Station 3 sign** – There was a discussion on the sign at Station 3 – wind recently wiped out the sign. Options will be explored regarding replacement.

#### **New Business**

1. A motion by Commissioner Rice, second by Commissioner Slenker to allow the department to send personnel and apparatus out of the district for special summer events (i.e., parades/festivals). Motion carried.

There being no further business to come before the Board, the meeting was adjourned with a motion by Commissioner Stachurski, second by Commissioner Rice; motion carried. Regular meeting adjourned at 9:09pm.

Respectfully submitted,  
Kathryn Thomas  
Secretary  
Plainville Board of Fire Commissioners